

Safeguarding information for Photographers and Media at the Cork City Triathlon.

As a photographer we need to give you the following Safeguarding information as there will be junior athletes (under 18) in attendance.

Event Safeguarding Leads Officers

The following people have been appointed as Safeguarding Leads for this event:

Name: Niamh O’Gorman

Contact number: +353 87 3627106 PLEASE SAVE THIS NUMBER TO YOUR PHONE.

Email: niamh@triathlonireland.com

Name: Mary Crosbie

Contact number: +353 873793721 PLEASE SAVE THIS NUMBER TO YOUR PHONE.

Email: mary@triathlonireland.com

Please feel free to contact Niamh or Mary at any time with any questions or concerns.

Photography

Any persons taking photography/video/media of any kind must sign in at the event and wear media vests identifying who they are for the duration of the event. All images and video taken must comply with the TI [photography policy](#).

Photography Waivers

Young people and Parent/s/carer will be asked to give or decline permission for their child to be photographed or live streamed. If permission is declined then the details will be logged and TI photographers notified. No images of those young people will be published or stored, however parents/carers have been informed that it is possible that they will be captured in event video or social media streaming.

The following will *not* be permitted.

- Unsupervised access to competitors or one to one photo sessions.
- Unsupervised photo sessions outside of the sports competitions.
- Photography in the changing areas.

Publishing Images

Only official photographs of the young people whose parent/s/carer have given their consent to photographs of their child being taken at the EJC will be used for publicity

purposes.

- TI will take the audience and purpose into proper consideration when publishing any photographic material featuring young people from the EJC.
- Identification: Athletes will be wearing their federations Tri suit and so may be identifiable in the images. Image caption will be restricted to name, country and ranking. If images are used on any TI social media platform, athletes personal profiles will not be tagged nor will their own posts/images be re-shared by any official accounts linked to TI social media.
- Dress: Any young person featured in publicity will be wearing suitable attire.
- Storage: All images will be stored securely to ensure access is restricted to specific staff. This will help to prevent potentially inappropriate use of the collection.

Interviews

Interviews may be conducted with athletes, these will only be undertaken if the athlete gives permission and also if a Parent/Carer or other responsible adult is present at all times. All requests for interviews, photographs etc, from any external media personnel must be referred to the TI Media lead. If any member of staff or volunteer is approached for a quote or interview, the journalist should be directed to the TI Media lead.

Safeguarding responsibilities

Everyone at the event is responsible for safeguarding the young people taking part. This means creating a child centred environment, following TI policies and reporting on anything that occurs which has or may put a child at risk or contravenes our code of conduct. If you are on the course and a child pulls out or is injured you must contact the medical team and the Safeguard Lead.

Code of Conduct

Triathlon Ireland has a code of conduct that all attendees at junior events are expected to abide by. The key message is to understand we are trying to create a safe, young person centered environment.

Media Code of Conduct

I am aware that I am representing Triathlon Ireland in this role and I take full responsibility for my actions. I have read this code of conduct, I understand the points set out below and agree to comply fully with them.

I understand there may also be young people under the age of 18 at the events I am working at and there are [Safeguarding policies](#) in place to support their welfare.

I understand that any breach of this code of conduct could result in my being sent home from the event and subject to disciplinary action from Triathlon Ireland could jeopardise my future participation within the sport.

Conduct and Respect

- Photographers should respect the rights and welfare of the athletes, coaches, officials, staff and volunteers at all times.
- Photographers should demonstrate proper personal and professional behaviour at all times, providing a positive role model for young people at the event.
- Photographers should promote relationships with athletes, coaches, staff, volunteers and supporters that are based on openness, honesty, trust and respect.
- Photographers should respect and adhere to the no alcohol policy for staff and contractors at the event and will not drink alcohol during the event or smoke (cigarettes or e-cigarettes) in the event area.
- Photographers should not possess, consume or supply illegal substances while working on behalf of Triathlon Ireland.
- Photographers should not use bad or offensive language or use inappropriate gestures particularly in the presence of any young people.
- Photographers should wear their media vest all times whilst undertaking their role.
- Photographers should comply with the wishes of the athletes and promote their welfare and individual needs. This includes those athletes who have declined permission to have their photograph and image taken.
- Photographers should only interview an underage athlete (including any individual photographs) in the presence of the athlete's coach/chaperone or a member of staff from Triathlon Ireland.
- The images of young people Photographers take will reflect a positive impression of the sport, will feature appropriate sports kit (including safety wear, e.g. if they are on a bike without a helmet, this

photo should not be used), and will be taken in a way that reduces the opportunities for their misinterpretation or abuse (eg, kit should be appropriate, if a child is running in a swimsuit rather than a tri suit or shorts and top they should not be photographed).

- In the images Photographers take, they should endeavour to reflect the range of young people at the event in terms of age, gender (including transgender), ethnicity, religious beliefs, sexual orientation or disability.
- Photographers should respect the differences between everyone at the event in terms of age, gender (including transgender), ethnicity, religious beliefs, sexual orientation or disability.
- Photographers should not allow or make sexually suggestive comments to or about a child including innuendo, flirting or inappropriate gestures and terms.
- Photographers should not post or share on social networking sites or websites images or text that is harmful, abusive or that is in breach of the relevant policies, procedures and guidance set out by Triathlon Ireland.
- Photographers should be aware that while wearing a Triathlon Ireland vest they are a representative of Triathlon Ireland and during this time they will not take part in activities that will bring the sport, Triathlon Ireland or the event into disrepute.
- Photographers will fully uphold the policies and regulations of Triathlon Ireland and this event.
- Photographers should read and abide by the Triathlon Ireland Photography and Filming policy.

Responding and Reporting

- If a child or young person shares any concerns with a photographer at an event they should listen, stay calm, not make judgements or false promises and will inform the relevant people.
- Photographers should respond to any concerns about a child's or young person's welfare, working in partnership with the event Safeguarding Lead or the Triathlon Ireland Safeguarding Lead.

I understand that any breach of this code of conduct could result in my being subject to disciplinary action from Triathlon Ireland could jeopardise my future participation within the sport.

[Triathlon Ireland safeguarding contacts](#)

[Triathlon Ireland Photography and Filming Policy](#)